

HARNEY COUNTY SCHOOL DISTRICT #3  
BURNS, OREGON

**BUDGET COMMITTEE MEETING**  
**Approved Minutes**

***TUESDAY, May 12, 2020***  
***6:00 pm***

School Board Members:

Lisa King – present  
Nanci Norris – present  
Doug Gunderson – present  
Rob Frank – present  
Dan Winn – present

Budget Committee Members:

Randy Fulton – present  
Lori Cheek – present  
Catherine White – present via Zoom  
Emilie Glascock – present  
Kara Nelson – present via Phone

Also in attendance:

Steve Quick – Superintendent  
Cara Wilber – Business Manager  
Brenda Graham – Executive Assistant  
Brandi Fulton  
Approx. 11 participants via Zoom

**1. Call Meeting to Order / Roll Call**

Lisa King called the meeting to order at 6:00 pm.

**2. Election of Presiding Officer**

Lori Cheek moved to nominate Randy Fulton as Presiding Officer, Lisa King seconded; the motion passed.

Rob Frank moved to nominate Emilie Glascock as Vice Chair, the nomination passed.

**3. Budget Message / Overview**

Superintendent Steve Quick presented the budget message. Several questions were submitted by Emily Glascock in advance of the meeting and each one was discussed.

**4. Establish Meeting Dates**

The budget documents will be available for public viewing at the District Office; Business Manager Cara Wilber will be available during the day this week to answer questions via email or by phone.

The second Budget Committee Meeting will take place on Wednesday, May 13, 2020, at 6:00 pm.

**5. Public Comments**

There were no public comments.

**6. Recess**

At 7:03 pm, with no further questions or discussion, Randy Fulton moved to recess the meeting until 6:00 pm on Wednesday, May 13, 2020.

Respectfully submitted,

A handwritten signature in blue ink that reads "Brenda Graham". The signature is written in a cursive style with a long, sweeping tail on the "m".

Brenda Graham  
Executive Assistant